

(বিদেশী সংস্থা সংশ্লিষ্ট বিধায় পত্রটি ইংরেজিতে জারী করা হলো)
Government of the People's Republic of Bangladesh
Ministry of Agriculture
Planning Wing
Planning Section- 2

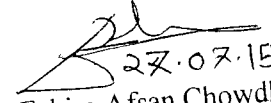
Date: 27-07-2015

Memo No: 12.80.0000.083.18.152.15- 27

Subject: Minutes of the 10th Inter-Ministerial Steering Committee (IMSC) meeting of the Second Crop Diversification Project (SCDP).

The Undersigned is directed to send herewith the minutes of the 10th Inter-Ministerial Steering Committee (IMSC) meeting of the Second Crop Diversification Project (SCDP) which was held on 12 July, 2015 for kind information and necessary action.

Enclosed : (03 pages).


27.07.15
(Mohammad. Fahim Afsan Chowdhury)
Assistant Chief
Ph. 9567677
Email: fahim_moa@yahoo.com

Distribution (Not according to seniority):

1. Governor, Bangladesh Bank, Head Office, Motijheel/ C/A, Dhaka.
2. Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Economic Relation Division (ERD), Ministry of Finance, Sher- e- Bangla Nagar, Dhaka.
4. Secretary, Implementation Monitoring and Evaluation Division (IMED), Ministry of Planning, Sher- e- Bangla Nagar, Dhaka.
5. Member, Agriculture, Water resources and Rural Institution, Planning Commission, Sher- e- Bangla Nagar, Dhaka.
6. Director General, Department of Agricultural of Extension (DAE), Khamarbari, Dhaka.
7. Chief Engineer, LGED, Agargoan, Dhaka.
8. Joint Chief, Planning, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
9. Director General, NGO Affairs Bureau, Matsya Bhaban (9th Floor), 13# Shaheed Captain Mansur Ali Sarani, Ramna, Dhaka-1000.
10. Director General, Bangladesh Agricultural Research Institute (BARI), Gazipur.
11. Director, Department of Agricultural Marketing, Khamarbari, Dhaka.
12. Managing Director, BASIC Bank, Head Office, Sena Kalyan Bhaban (6th floor), 195, C/A, Dhaka-1000.
13. Managing Director, Eastern Bank, Head Office, 10 Dilkhusha, C/A, Jiban Bima Bhaban, Dhaka, Bangladesh.
14. Executive Director, BRAC, BRAC Center, 76 Mahakhali, Dhaka.
15. Country Director, Asian Development Bank, Plot # E-31, Sher- e- Bangla Nagar, Dhaka-1207, Bangladesh (Attn: Mr. Md. Shahidul Alam, Project Officer, Asian Development Bank (ADB), Bangladesh Resident Mission).
16. Project Director, Second Crop Diversification Project (SCDP), DAE, Khamarbari, Farmgate, Dhaka.

Copy for kind information & necessary action:

1. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
2. Programmer, ICT Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With a request to publish the meeting notice in the website)
3. PO to Deputy Chief-1, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
4. Office Copy /Master File.

Government of People's Republic of Bangladesh
Ministry of Agriculture
Planning Section-2

Sub: Minutes of the 10th Inter-Ministerial Steering Committee (IMSC) meeting of Second Crop Diversification Project (SCDP).

An Inter-Ministerial Steering Committee (IMSC) meeting on Second Crop Diversification Project (SCDP) was held on July 12, 2015 in the conference room of the Ministry of Agriculture (MoA) under the Chairmanship of Mr. Shyamal Kanti Ghosh, Secretary, Ministry of Agriculture. The members present in the meeting are shown at **Annexure-A**.

Welcoming the members of IMSC, the Chairperson requested Joint Chief, MoA to initiate discussion as per agenda of the meeting. The Joint Chief apprised the meeting about some important issues and requested DG, Department of Agriculture Extension (DAE) to initiate agenda wise discussion. DG, DAE presented a detailed presentation highlighting the problems encountered and relevant issues that require advice and guidance of the IMSC.

Agenda-1: Confirmation of the minutes of 9th IMSC meeting held on December 22, 2014

DG informed the meeting that no comment on the minutes has so far been received from any IMSC member. Therefore the minutes of the 9th IMSC meeting could be confirmed. The Chairperson invited discussion on the decisions of the 9th IMSC meeting minutes but nobody raised any disagreement.

Decision: The minutes of the 9th IMSC meeting was confirmed unanimously.

Agenda- 2: Review status of implementation of the decision of 9th IMSC meeting.

DG, DAE informed the meeting that most of the decisions taken in the 9th IMSC meeting have been implemented.

	Decisions	Achievements
1.	PD will take necessary steps to expedite implementation process. He	10 OFSSI is made operational and construction of another 34 OFSSI is ongoing. By the September 2015, a

	Decisions	Achievements
	will take necessary steps to make at least 60 OFSSI operational within June 2015.	total of 64 OFSSI will be operational.
2.	The Joint Chief, Ministry of Agriculture will visit the HDTC at Godagari, Rajshahi to observe the completed construction work and submit a report to the ministry.	Joint Chief, MoA already visited Godagari,, Rajshahi to see the construction work and submitted report to the ministry.
3.	The target of sub-loan borrowers (203,000) has to be achieved fully within the project life. MFI (BRAC) will take necessary steps to cover more small/marginal farmers with small sub loan size.	By the end of May 2015, the number of sub-loan borrowers reached to 181,109. Based on the commitment of BRAC, the trend revealed that achieving the target of sub-loan borrowers within the project life is possible.
4.	Credit should cover both production and value addition leading towards entrepreneurship development and DAE and BRAC will organize a workshop in this regard.	DAE organized 2 days long training workshops with all concerned branch managers of BRAC in this regards. BRAC already formulated action plan regarding entrepreneurship development.
5.	Shortage of drivers may be fulfilled by assigning drivers from the DAE's mainstream driver's pool.	PD took necessary steps. The problem is already resolved.
6.	DAE will send a formal proposal to the Ministry to form a midterm evaluation committee comprised of representatives from the MoA, Planning Commission, IMED and DAE based on the provision of RDPP.	The committee was formed as per guideline. The committee visited SCDP working areas to assess the performances of SCDP and prepared a draft report which is being finalized.
7.	Ministry of Agriculture will take necessary steps to be taken for submission of concept note of Third Crop Diversification Project (TCDP) to ADB through ERD. BARI, DAM and HORTEX foundation has to be included in proposed TCDP. DAE will prepare a concept note based on the decision of the IMSC meeting.	The concept note on Third Crop Diversification Project (TCDP) was sent to Economic Relations Division (ERD) to share with The Asian Development Bank.
8.	PD in consultation with DG-DAE will decide the alternative upazillas to avoid overlapping for distribution of	PD took necessary steps. The problem is already resolved.

	Decisions	Achievements
	Double Cabin Pick-up based on the provision of RDPP.	

The Chairperson expressed satisfaction with progress of implementation of the decisions of 9th IMSC meeting.

Agenda- 03 : Reviewing Progress of Project.

DG informed that both annual physical and financial progress for 2014-15 of the project reached up to almost 100%. The allocation of the year 2014-15 for DAE part was Tk 5040.00 lakh, of which Tk 5040.00 lakh was spent. The total cumulative expenditure including credit component is Tk 33,694.25 lakh (up to June, 2015) out of the total project cost Tk 39,462.11 lakh.

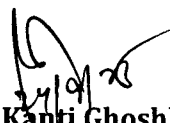
Decision: Project Director will take necessary steps to continue the success rate in 2015-16. .

Agenda- 04 : Annual Work Plan and Budget (2015-16) of the Project.

DG, DAE informed the meeting that the work plan and budget for FY 2015-16 is prepared based on the provision of the proposed 2nd revision of the project. The proposed budget for DAE part is Tk. 5027.64 Lakh. Assistant Chief, Planning-2 said that the approved allocation for DAE part of SCDP project in ADP 2015-16 is Tk. 3440.00 Lakh and the work plan should be based on approved allocation. The Chairperson asked the DG and the project official to prepare a work plan based on the approved allocation. He told DG to put more emphasize on training, field day, agricultural fair and motivation tour of the farmers while preparing the work plan.

Decision: Project Director will take necessary steps to prepare a work plan based on the approved budgetary allocation in FY 2015-16.

There being no other issue for discussion, the meeting ended with a vote of thanks to and from the Chair.


(Shyamal Kanti Ghosh)
Secretary